

The Court

**Case Number**

The full name(s) of the child(ren)

Date of [Hearing] [Directions Appointment]

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**Cafcass/CAFCASS CYMRU will carry out safeguarding checks as it considers necessary.**

Cafcass - Children and Family Court Advisory and Support Service (in England); CAFCASS CYMRU - Children and Family Court Advisory and Support Service Wales.

**What you (the person receiving this form) should do**

- Answer the following questions: **If you want to keep your address details confidential, complete Confidential Contact Details form C8.** Form C8 is available at the following link: <http://hmctsformfinder.justice.gov.uk/HMCTS/FormFinder.do>
- If you need more space for an answer use a separate sheet of paper. Please put your full name, case number and the child(ren)'s name(s) at the top.
- If the applicant has asked the court to order you to make a payment for a child you must also fill in a Statement of Means. You can obtain this form from a court office if one has not been enclosed with the papers served on you.
- **If you answer 'Yes' to both parts of question 6, and/or question 7, you must also fill in Supplemental Information Form (form C1A).** You can obtain this form from a court office if one has not been enclosed with the papers served on you.
- If you need special assistance or facilities for a disability or impairment please set out your requirements in full in question 10. The court staff will need to know your specific requirements for example; documents in alternative formats such as Braille or large print and/or access provision, a hearing loop or a sign language interpreter. The court staff will get in touch with you about this. If you do not make the court aware of all your needs, this may result in the hearing being adjourned.
- When you have answered the questions make copies of both sides of this form. You will need a copy for the applicant, and each party named in the application for an order (form C1, C100, C78 or C79).
- Post, or hand, a copy to the applicant and to each party. **Form C8 should be sent to the court only.** Then post, or take, this form, and the Statement of Means and Supplemental Information Form if you have filled one in, to the court at the address below. You must do this **within 14 days** of the date when you were given the Notice of Proceedings, **or** of the postmark on the envelope if the Notice of Proceedings was posted to you.

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To be completed by the court  
The Court Manager

The court office is open from            a.m. to            p.m. on Mondays to Fridays.

**1. About you** (the person completing this form)

Full name

Date of birth

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Address

Postcode

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Phone Number

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If you want to keep your address details confidential, leave this part blank and complete Confidential Contact Details form C8.

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If you can, please give a daytime phone number.

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**2. About your solicitor**

Full Name

Address

Postcode

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Reference

Phone Number

Fax Number

DX Number

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If you do not have a solicitor put **None** (but see note 3 on the Notice of Proceedings that was served on you).

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**3. Address to which letters and other papers should be sent**

Address

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Postcode

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**4. The application was received on**

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**5. Do you oppose the application?**

Yes

No

**6. Did you receive a completed Supplemental Information Form (form C1A) from the applicant with the papers served on you?**

Yes - do you wish to comment on any of the statements made in that form by the applicant?

Yes

No

No

**7. Do you believe that the child(ren) named above have suffered or are at risk of suffering any harm from any of the following:**

- any form of domestic abuse
- violence within the household
- child abduction
- other conduct or behaviour
- by any person who –
  - (a) is or has been involved in caring for the child(ren); or
  - (b) lives with, or has contact, with the child(ren)?

Yes

No

**8. Do you intend to apply to the court for an order?**

Yes

No

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If you want to keep your address details confidential, leave this question blank and complete Confidential Contact Details form C8.

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**9. Will you use an interpreter at court?**

Yes, the language into which the interpreter will translate is:

No

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If you require an interpreter you must notify the court immediately so that one can be arranged.

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**10. Do you have a disability for which you require special assistance or special facilities at court?**

Yes, and my needs are:

No

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If Yes please say what your needs are. The court staff will get in touch with you about your requirements.

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**Domestic Abuse Act 2021**

Provisions in the Domestic Abuse Act 2021 have the effect of preventing an individual accused of abuse from questioning in person a party or witness in the case who is the victim of the abuse, and also prevents a victim of abuse from questioning in person the accused individual in specified circumstances.

If the court directs that the proceedings be listed for a hearing where oral evidence may be given, form **EX740** (person making the abuse accusation) or form **EX741** (person accused of abuse) 'Application and information needed by the court to consider whether to prevent (prohibit) questioning (cross-examination) in person' may need to be completed so that the court can consider whether questioning in person should be prevented. The court will send the appropriate form with the court order.

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## Statement of truth

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

**I believe** that the facts stated in this form and any continuation sheets are true.

**The respondent** believes that the facts stated in this form and any continuation sheets are true. **I am authorised** by the respondent to sign this statement.

## Signature

Respondent

Respondent's legal representative (as defined by FPR 2.3(1))

## Date

Day

Month

Year

Full name

Name of respondent's legal representative's firm

If signing on behalf of firm or company give position or office held